

The Annual Quality Assurance Report (AQAR) of the IQAC

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Year of Report: 2011-2012

Part: A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the out come achieved by the end of the year.

Brief outline of the Action Plan (2011-12)

The IQAC of the college had prepared a plan of action at the end of the previous year's second term to be followed all throughout the academic year 2011-12. The IQAC also did the follow up in the implementation of plan all throughout the year. Some important discussions are taken for the upcoming year as mentioned below.

- Various curricular and co curricular activities are planned.
- As per the new CBCS and semester system the entirely new academic and administrative planner was developed.
- Faculty members are asked to write new books for different subjects as per the new syllabus of B.Ed. course.
- The institution has planned various activities for the initiatives of Government of Gujarat and Knowledge Consortium of Gujarat like UDISHA, SCOPE, DELL LAB, SANDHAN, and SAPTDHARA .
- Faculty members are motivated by the principal and management to participate in different seminar and workshops and publish research papers. They are also motivated to complete their research work regarding their Ph.D. degree.

Outcome achieved by the end of the year

- Four faculty members had participated and prepared new syllabus as per CBCS syllabus.
- The institution has successfully carried out various curricular and co-curricular activities through out the year.
- The Placement Fair has been organized.

- Two faculty members had worked as a state level subject coordinator for SANDAHN: All Gujarat Integrated classroom.
- Four faculty members lectures have been live telecasted by SANDHAN lecture series.
 - The institution achieved 100% pass result.

Part: B

1. Activities reflecting the goals and objectives of the institution

All the curricular, co- curricular and extra curricular activities are designed in such a way so that they full fill all the goals and objectives through out the year.

2. New academic programmes initiated [U.G. and P.G.]

No, there are no any new academic programmes initiated. The institution already runs B.Ed. course affiliated with Dr.Babasaheb Ambedkar Open University other than regular B.Ed. course.

3. Innovation in curricular design and transaction

The institution is affiliated with Gujarat University and it has to follow the syllabus prescribed by the University. All the faculty members use various teaching aids to make the curricular transaction more interesting and comprehensive. Use of video films, power point presentations, transparencies, charts, etc. are used to make their teaching effective. Further live lectures telecast by SANDHAN_BISAG are also shown to students.

Four faculty members has prepare new syllabus for different subjects as per new CBCS system implemented by Gujarat University for the B.Ed. course.

4. Intra-disciplinary programmes started

The college is affiliated with Gujarat University, so the courses already being run are affiliated to the University and the courses are as per the University curricula. No new Intra-disciplinary programmes started in the year.

5. Examination reforms implemented

The institution has to follow the examination system suggested by the university. However the institution has accepted the continuous and comprehensive evaluation system for the internal evaluation. Further unit tests and assignments and content mastery test are used for the evaluation of the students.

6. Candidates qualified NET/SLET/GATE etc:

The institution runs only Bachelor Degree course so our students are not eligible for NET/SLET examination.

7. Initiative towards faculty development programme:

Faculties are always encouraged to participate in different seminar/workshop/refresher course etc. organized by other institutions. All the faculty members have participated in different seminars and workshops for the professional development.

8. Total numbers of seminar/workshop conducted:

Following seminar/workshops are conducted during the year for the B.Ed. trainees. All the trainees had participated in it actively.

- Orientation programme for B.Ed. course
- Orientation for Micro teaching
- Orientation for simulation in method of teaching workshop
- Orientation for lesson planning workshop
- Workshop for TLM development. (Teaching Learning Material)
- Information technology workshop
- Workshop for blue print preparation

Further more according to the new syllabus each trainee has to present two seminars/workshops one in a small group & second one in large group.

9. Research Projects:

A. New implemented :

Two faculty Members are working on research work for their Ph.D. degree. And two has achieved their Ph.D. degree in this year.

B. Completed :

No research project has been completed in the year 2011-12

10. Patents generated, if any:

Sorry to state that no patents has been generated in the academic year 2011-12.

11. New collaborative research programmes:

The head of the institution Dr. A.D.Shah is a recognized guide for Ph. D., M.Ed., and M.Phil. degree. Dr. J.P.Mulrajani, Prof. I. K. Maheria, Dr.T.D.Pandit and prof. J.S.Patel are also a recognized guide for the M.Ed. course of the other M.Ed. colleges at university level. They also examine dissertations at university level.

12. Research grants received from various agencies:

No research grants have been received from any agencies.

13. Details of Research Scholars:

The college runs an under graduate course, therefore no research work on large scale takes place in the college. Although, the head of the institution Dr. A.D.Shah provided guidance to the students of M.Ed., M.Phil., and Ph.D.. Dr. J.P.Mulrajani, Prof. I. K. Maheria, Dr.T.D.Pandit and prof. J.S.Patel are also a recognized guide for the M.Ed. course of the other M.Ed. colleges at university level.

14. Citation index of faculty members and impact factor:

15. Honors /Awards to the faculty:

Sorry to state that no Honors/Awards have been received by the faculties of the Institution.

16. Internal resources generated:

There are no any internal resources generated.

17. Details of departments getting SAP, COSIST (ASIST)/DST, FIST etc. Assistance/recognition:

The college has not received any such assistance/ recognition.

18. Community service:

The institution organizes the following activities for the community services every year.

- Shaksharta Deep programme (Literacy Mission): Each student has to teach five illiterate people.
- The institution organizes Blood donation camp every year. During this year total 18 students has donated blood.
- The institution also organized Thallasemia awareness programme and Thallasemia testing programme. Student had tested for thallasemia at concession prize.
- Visit to old age home and organized various activities at five different old age homes. (Each house had visited one old age home)

- Organizes Aids awareness programme on world Aids day.
- Street play & village awareness programme.

19. Teachers and officers newly recruited:

20. Teaching –Non teaching staff ratio:

There were 07 permanent teaching faculties and 02 are hired on contract base and total no. of non-teaching staff is 07. So the ratio is 9:7

21 Improvements in the library services:

Librarian S.S.Vora and Dr. Tejal Pandit has taken the training of SOUL software and the institution has also got the software. The plan of computerization of library has been put in front of the management.

22. New books/journals subscribed and their value:

The following is the details of the new books/journals subscribed in library and the value of the same for the academic year 2011-12

Item	Details for the year 2011-12	
	No of Item	Total cost in Rupees
Text books	8	0172
Reference Books	68	3150
Journals , Magazine and News paper	10	3410
Total		6732

23. Courses in which students’ assessment of teachers is introduced and the action taken on student feedback:

Feedback is taken from the trainees after the completion of the course. The feedback is analyzed and report is prepared. The report is shared by the College management as well as the faculty members. Special suggestions are discussed with the faculty members by the principal.

Any lagging or deficiency is tried to be fulfilled as early as possible with context of our limitations. Our staff members try their level best to remove their deficiency. The college is always positive to improve their academic performance.

24. Unit cost of the education:

- Unit cost of education (with salary) = 84071 Rs.
- Unit cost of education (without salary) = 3450 Rs.

25. Computerization of administration and the process of the admissions and examination results, issue of certificate:

The administrative office is mostly computerized. Only Accounts are done manually. Admission process is done by the Gujarat University. Students' internal examination related matters such as preparation of question papers, preparation of results etc. are done on the computer.

26. Increase in the infrastructural facilities:

No need arise to increase infrastructural facilities. So no such addition to the existing infrastructure has been undertaken.

27. Technology Up gradation:

The head of the institution has been provided with laptop and a separate computer set has been specially allotted for the faculty members of the institution. The computer laboratory and Education Technology laboratory is being fully equipped with all accessories.

28. Computer & Internet access and training to teachers and students:

The institution has broadband internet facility for the teachers and students. Basic Computer Education is introduced as one of the foundation paper according to new syllabus of the year 2011-12, so that all the students are provided training of computer. The institution had also organized computer training workshop for the student teachers.

29. Financial aid to students:

The following are the details of the financial aid provided to the trainees through the college in the year 2010-11.

Sr.No	Name of the financial aid	Numbers of students Benefited		Total Amount (Rs.)
		Girls	Boys	
1	S.C.	8	3	95300
2	S.T.	4	3	54400
3	O.B.C./S.E.B.C.	-	-	-
	Total	12	6	149700

30. Activities and support from the Alumni Association:

- **“Samvedana”** the alumni association was established in the year 2006-07 with the guidance of Prin. Dr. A.D.Shah. Members of the Alumni association were given proper guidance and counseling for the TAT and TET examination. Student teachers who were doing their M.Ed. from other institutions are also provided guidance for their research work.

31. Activities and support from the Parent Teacher Association:

In the beginning of the academic session every year the institution organizes the parent teacher meeting. In the meeting parent are informed about the institution, activities of the institution and rules and regulations of the institution. They are also asked for the any kind of the assistance which institution can provide to them.

32. Health Services:

- From 2nd August the institution has organized National Nutrition Week. Various activities were organized during these days.
- On 1st December the World Aids day was celebrate by spreading awareness about the Aids.
- A lecture on the Thallasemia & Importance of Blood donation was organized by Indian Red-cross Society.
- The institution organized a camp for Thallasemia testing for the student teachers at concession rate in collaboration with Indian Redcross Society.
- Student teachers are given training of Yoga and Pranayam throughout the year as a part of the syllabus.

33. Performance in Sports activities:

The institution had organized a sports day every year and Student teachers participate in following sports activities.

Sports activities for girls:

- Kho kho
- Musical chairs
- SAC race
- Passing the ball

Sports activities for boys:

- 100 meters running
- 900 meters running
- Hurdles race

34. Incentives to outstanding sport person:

The winner sport-students in the Girls and Boys categories of the college are awarded with certificate & Medals.

35. Student achievements and awards:

The institution has achieved 100 percent pass result. Students who achieved first three positions are awarded with the certificate and medal.

36. Activities of the Guidance & Counseling Unit:

All the student-teachers are provided academic, personal and career guidance according to their need. For the academic guidance there is a provision for the regular period in the time-table. Further more week students are provided special mentor service and their records are maintained.

The orientation programme was arranged in the very first week of the year. All faculty members of the college participated and counseled the students for their future Endeavour.

37. Placement services provided to students:

On 21/01/2011 the Udisha Club was established for the placement services. The Udisha Club organizes various activities like below

- Prepare student teachers about "How to face the INTERVIEW?"
- How to write an effective CV?
- The Udisha club also provides training for the TAT and TET examination. All the students who get the training have cleared their TET /TAT examination.
- The Placement Fair was organized by the institution and 23 schools have participated in it. And 32 students were selected in different schools. However as they cleared their TET examination they do not accept the job in a self financed school. They joined the Government Grant in aided schools as assistant teacher.

38. Development programme for non-teaching staff:

Sorry to state that no development programme for the non teaching staff has been organized during this year.

39. Healthy practices of the institution:

Following are the some healthy practices of the institution:

- Every year, each student teacher has to do any one project and has to submit the report. Student teacher can select the subject of the project work related to the syllabus.
- Assignments are given to the students for better learning
- Faculty members prepare the course outline each year and follow it throughout the year.
- Computerized notes (enriched study material) are prepared and circulate it among the student teachers for each compulsory paper.
- Every year Question bank is updated and it is also circulated among the student teachers.
- Faculty members prepare and use power point presentations and different teaching aids to make their lecture more effective and enriched. Student teachers are also motivated to use different modern teaching aids during their practice teaching lessons.
- Every year each student teacher has to teach any five illiterate people.
- Institution also organizes social awareness programmes during literacy mission programme.
- The institution provides personal guidance and academic guidance to the trainees as per their need. The institution also maintains the records regarding the mentoring services.
- Every year in the beginning of the academic session the institution administer the teaching attitude test on the trainees and does necessary follow up work. At the end of the second term the institution again takes the teaching attitude test and checks the significance of the training regarding the teaching attitudes of the trainees.
- Every year the institution publishes “Prakash Punge” an annual magazine about the activities of the institution done throughout the year and articles written by the student teachers.
- Students feedback regarding faculty members, infrastructural facilities and curricular and co curricular activities are taken every year and necessary actions are taken.

- The institution participated actively in all the initiative taken by Knowledge Consortium of Gujarat and Government of Gujarat. Like Udisha, Saptdhara, Sandhan, Scope, etc.

40. Linkages developed with National\International, academic\research bodies:

The institution has linkage with Dr. Babasaheb Ambedkar Open University for various distance education programmes. The institution has academic linkages with three teacher education colleges named Vaidya Shree M.M.Patel College of education, Vivekananda college of Education & Smt.M.N.K.Dalal college of Education, affiliated with Gujarat University and with Kadi Sarva Vishva Vidhyalaya.

41. Any other relevant information the institution wishes to add:

- **Biometrics system**

The Biometrics system was established by the management for the faculty members.

- **C.C. Camera**

To keep an eye on ongoing activities in the class and outside the class, c.c. camera are set.